



School of Health & Community Services (SHCS) - Fiji

Diploma in Community Welfare

Course Information Guide

The Diploma of Community Welfare is designed to develop the skills, knowledge and understanding required to work in the community welfare sector.

Graduates from this program provide a holistic approach to client needs including social, emotional, psychological and practical support. They also gain knowledge and skills on specific client needs and the operation of the community welfare sector.

For more information visit www.aptc.edu.au

Orientation/Course Commencement

This course will commence in February 2009

Course Duration

Part time for 18 months

Assessment for this course will be undertaken in a classroom and in the workplace. Some participants may be eligible for exemption from some of the units based on their work experience and skills and knowledge already acquired.

Further information regarding this aspect of the course is contained in a separate handout (Recognition of Current Competence/Recognition of Prior Learning) or visit www.aptc.edu.au

Conducted at

Assessment will be undertaken in a classroom (Suva, Fiji) and in the workplace (in the participants country)

Participants will be required to travel to and from Suva over the 18 months.

Structure of course

Students will be required to complete 6 blocks in Suva. The remainder of the assessment will take place in the workplace.

Block	Commencement Date	Duration
1	February 2009	5 weeks
2	May 2009	5 weeks
3	September 2009	3 weeks
4	December 2009	3 weeks
5	January 2010	3 weeks
6	May 2010	3 weeks

Fees and charges

Students will be eligible to apply for a scholarship which will assist with the costs associated with travelling (i.e. flights, accommodation and a reasonable living allowance). For information regarding scholarship entitlements, please visit www.aptc.edu.au

Applications

Application forms may be obtained online at www.aptc.edu.au or direct form APTC SHCS (campus detail on back page). Forms can be mailed directly to APTC SHCS or submitted during the Information Expos that will be conducted during September & October 2008.**

Due dates for applications are as follows:

Tonga applicants: 26th September 2008

Samoan applicants: 24th September 2008

Fijian applicants: 15th October 2008

Vanuatu: 30th October 2008

*** In country assessments to be held in Tonga, Samoa, Fiji and Vanuatu only. Additional assessments will be held in other Pacific Island nations in 2009. Applicants not from Tonga, Samoa, Vanuatu and Fiji should send their applications to APTC PO Box 11125, Nadi Airport, Fiji by the 20th October 2008*

Selection

Selection will be based on industry experience, previous education and by interview with APTC SHCS staff.

Applicants will also need to sit a Language, Literacy and Numeracy assessment.

Course Content

- Develop and implement a community development strategy
- Plan and conduct group activities
- Respond holistically to client issues
- Work with clients intensively
- Provide advocacy and representation
- Develop, implement and promote effective communication techniques
- Reflect and improve upon professional practice
- Develop, facilitate and monitor all aspects of case management

- Develop new networks
- Co-ordinate the work environment
- Develop and implement policy
- Meet statutory and organisational information requirements
- Manage the organisation's finances, accounts and resources
- Undertake research activities
- Implement and monitor OHS policies and procedures for a workplace

Further information

For further information or to submit an application:

APTC School of Health and Community Services
PO Box 11125
Nadi Airport, Fiji

Email: jim.irwin@aptc.edu.au

Website: www.aptc.edu.au