



School of Health & Community Services - Fiji

The **Australia-Pacific Technical College (APTC)** is an Australian Government initiative that will deliver Australian qualifications with the aim of skilling and qualifying Pacific Islanders for a range of occupations needed throughout the Pacific region.

The **APTC School of Health and Community Services (SHCS)** is a Centre of Training Excellence for a growing range of occupations in Health and Community Services. APTC SHCS has campuses in Fiji and Vanuatu offering vocational courses in Children's Services and Community Welfare. Courses offered do not duplicate or compete with programs already available but provide complementary knowledge and skills by adding a new dimension and value to existing qualifications.

For more information visit www.aptc.edu.au

Courses offered in 2008 in Fiji

Certificate III in Children's Services

Childcare/Pre-School stream

Part Time commencing 11 August 2008

Resort Kids Club stream

Part Time commencing 13 August 2008

Independent Carer stream

Part Time commencing 13 August 2008

Course Duration

The Certificate III in Children's Services is delivered part-time over 12 months. Applicants may also apply for RPL / RCC.

Recognition of Prior Learning (RPL)/ Recognition of Current Competence (RCC)

The APTC provides opportunity for your current skills, knowledge and attitudes to be recognised towards your qualifications. This may be a combination of formal and informal training and education, work experiences (paid and unpaid) or even everyday life experiences. This process is called RPL or RCC.

In recognition of a Student's previous education, training and employment, RPL/RCC will be conducted prior to course commencement. This may reduce the number of units needed to be completed to obtain the qualification.

For further information on the RPL/RCC process visit www.aptc.edu.au

Course Descriptions

Certificate III in Children's Services

The Certificate III in Children's Services will give you the knowledge and skills required to deliver quality care and educational programs for young children.

The course will incorporate the theory and methodology of fostering and supporting the emotional well-being of infants, toddlers and pre-school children. Underpinning knowledge in competencies will include enhancing the child's physical, social, cognitive and psychological development. Basic physical care and nurturing needs of children will be taught together with techniques in behaviour and classroom management. You will learn how to respond to illnesses and accidents in an appropriate manner and the importance of providing a safe and healthy work environment for both children and staff.

You will also gain an understanding of the administrative and legal requirements of operating a children's service.

The Certificate III in Children's Services is customised to the following streams:

Childcare/Pre-school Stream

This stream is specifically targeted at individuals who are currently working with young children in a Pre-School or Childcare setting. Competencies include observing and planning play experiences using different pedagogical approaches.

Resort Kids Club Stream

This stream is specifically targeted at individuals who are currently working with children attending Kids Clubs at a Resort and incorporates competencies involved in planning organised recreational activities for children of different ages and from different cultural backgrounds.

Independent Carer Stream

This stream is specifically targeted at individuals who are currently working as Independent Carers of young children in private homes and resorts.

Competencies include planning daily routines that meet the needs of the infant and child and enhancing their physical, emotional, social and psychological development. Gain an understanding of working with families from diverse backgrounds and providing services that are ethical, safe and well regarded.

Fees & Charges

The tuition fees are based on hours of tuition and vary depending on current skills and knowledge. The maximum course fee is FJ\$936 based on a maximum 600 nominal hours needed to complete the course.

Scholarships

APTC scholarships will be open to citizens of all Pacific Forum member countries (excluding Australia and New Zealand). They are designed to promote access to the College for those without alternative financial support available. Scholarship application forms can be downloaded from www.aptc.edu.au and may be submitted along with course application forms.

Application & Selection Process

Applications: Course application forms can be downloaded from www.aptc.edu.au.

Completed application forms for August 2008 courses are to be mailed to APTC SHCS by 4 July 2008.

Selection: Short listed applicants will be asked to attend an interview prior to course commencement to finalise their application and complete a Literacy and Numeracy assessment. Selection will be based on work experience, previous education and interview with APTC SHCS staff.

Further information

For further information or to submit an application:

APTC School of Health and Community Services

PO Box 11125

Nadi Airport, Fiji

Email: jim.irwin@aptc.edu.au

Website: www.aptc.edu.au

Course Content

Compulsory Core Units

CHCFC1C	Support the development of children in the service
CHCPR3C	Develop an understanding of children's interests and developmental needs
CHCCN2C	Care for children
CHCIC1C	Interact effectively with children
CHCCN1D	Ensure children's health and safety
CHCCN4D	Respond to illness, accidents and emergencies
CHCCS301A	Work within a legal and ethical framework
CHCCHILD1C	Identify and respond to children and young people at risk of harm
CHCOHS301A	Participate in workplace safety procedures
HLTFA2A	Apply advanced First Aid Core
CHCPR1C	Deliver services/activities to stimulate children's development and enhance their leisure

Childcare/Pre-school Stream Competencies

CHCCS405A	Work effectively with culturally diverse clients and co workers
CCN8B	Plan care routines
CHCCN3C	Prepare nutritionally balanced foods in a safe and hygienic manner
CHCORG3B	Participate in the work environment

Independent Kids Club Stream Competencies

CHCCS405A	Work effectively with culturally diverse clients and co workers
SRCCRD007A	Develop recreation programs
SRCCR0001A	Assist with recreation games not requiring equipment
CHCORG3B	Participate in the work environment

Independent Carer Stream Competencies

CHCCS405A	Work effectively with culturally diverse clients and co-workers
CHCCN5C	Care for Babies
CHCCS405A	Work effectively with families in caring for the child
CHCCN3C	Prepare nutritionally balanced foods in a safe and hygienic manner

Why choose the APTC?

Benefits of APTC programs include:

- Training delivered by highly qualified Australian registered trainers who are managed by Australian TAFE Institutes
- Targeted training which identifies individual strengths, skills, knowledge, attitude and training needs
- Improved performance which will raise the quality of service delivery for clients and the community
- Fast tracking towards an Australian qualification through the recognition of current skills and knowledge
- Training in key topics such as children's holistic development, safety and hygiene and current global approaches to early childhood educational programs
- Increasing competitiveness of the Pacific Forum countries in the delivery of quality care for children
- Individuals gain current and relevant knowledge and skills leading to enhanced effectiveness and efficiency within the workplace
- Individuals will advance their employment opportunities and careers in the Health and Community Services Sector at the local, regional and international levels.