



**APT**  
ALUMNI  
**CHARTER**

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## DEFINITIONS

In this Charter, unless otherwise stated:

APTC	Australia Pacific Training Coalition.
Alumni	Australia Pacific Training Coalition Alumni Association.
Alumni Chapter	Australia Pacific Training Coalition Alumni Association Country Chapter.
Alumni Chapter Leadership	Alumni Country Chapter Leadership Committee.
Alumni Coordinator	Coordinator of Alumni & Student Recruitment.
Alumni member	A graduate from a course at the APTC.
ED	Executive Director of the Australia Pacific Training Coalition.
Register	A register of Alumni members known as the <i>Australia Pacific Training Coalition (APTC) Alumni Register of Members</i> .
Leadership Team (LT)	The LT is the management team of APTC.

# **1. Introduction to the Australia Pacific Training Coalition**

The Australia Pacific Training Coalition is a centre of training excellence. We assist Pacific Island citizens to gain Australian standard skills and qualifications for a wide range of vocational career aspirations throughout the Pacific, and we work with the region's industry and training providers to meet the Pacific's training needs.

APTC plans for the delivery of approximately 1,200 internationally recognised qualifications every year and we are using our over 10 years of experience to improve technical and vocational education and training (TVET) across the board. From Country Offices in Fiji, PNG, Samoa, Solomon Islands and Vanuatu, we continue to support Pacific Island citizens to develop critical skills necessary for them to access economic opportunity through employment and entrepreneurship. We are a Training Coalition, enabling a wider range of Pacific stakeholders to support locally led reforms for higher quality and more relevant training and other TVET reforms nationally and regionally. We are working in partnership and coalition with national and regional stakeholders to trial new approaches to skills development for the benefit of Pacific Island students, industry and TVET providers. We are renewing our emphasis on labour mobility with the ultimate goal of a net skills gain for the Pacific, working in alignment with national government priorities to train students for domestic labour market needs or for international labour market needs.

## **2. Australia Pacific Training Coalition Alumni Association**

This document is the Charter of the Australia Pacific Training Coalition Alumni Association, (known as the Alumni) and has been developed at the direction of the APTC.

The Alumni shall be the primary alumni organisation for all APTC graduates.

The Alumni is not a vehicle for political activities and should remain apolitical.

The Alumni is sub-divided in to national Chapters, known as APTC Alumni Association Country Chapters which have been established in Fiji, Samoa, PNG, Vanuatu, Kiribati, Tonga and Solomon Islands. APTC graduates are committed to retaining their connections with the APTC and are proud advocates for the training they have received with the APTC.

## **3. Alumni Mission, Goals and Objective**

### **3.1 Mission**

To foster lifelong connection between the APTC and its alumni by developing lasting and mutually

beneficial relationships. Together, the Alumni and APTC will support the development of local, regional and international professional networking in the Pacific Island Forum countries.

### **3.2 Goals**

The Alumni aims to:

- Strengthen communications between APTC alumni and the APTC
- Develop and support Alumni volunteer leadership
- Enhance alumni connections with the APTC, students and the community
- Encourage participation in Alumni development programs

### **3.3 Objectives**

- Support and promote the goals, mission, and objectives of the APTC
- Increase professional opportunities for members by strengthening linkages between Alumni and potential employers, including government
- Provide a forum for members to network professionally with other Alumni members, and their communities
- Promote the value of TVET and advocate for increased funding for TVET initiatives to government and business
- Contribute to the promotion and recognition of the achievements of the APTC and its graduates
- Provide opportunities for graduates to give something back to the APTC, their industries and communities
- Link with the APTC and where appropriate assist and support Monitoring and Evaluations projects, student mobilisation, graduations and reporting of student achievements
- Cultivate and strengthen Alumni leadership and professional development

## **4. Membership**

Upon graduation, all APTC students who graduate from any of the accredited courses, Skill Set and International Skills Training program offered by APTC automatically become members of the Alumni. They will be registered as members of the Alumni Chapter where they reside. The APTC maintains the Alumni Register of Members.

Any graduate who does not wish to retain membership of the Alumni must advise the APTC. They will then be removed from the Alumni Membership Register. Only full Alumni members have voting rights.

## **5. Value of the Alumni to the APTC**

The Alumni plays a key role in assisting APTC to achieve its objectives in the following ways:

- Alumni members are de facto ambassadors for the APTC
- Their professional skills and relationships they build and maintain reflect the quality of their

training at the APTC

- The community values that they exhibit through volunteering and contributing to community life reflect the APTC's values as a responsible corporate citizen
- The APTC's reputation as a leading training provider is directly linked to the way its graduates are perceived
- Provide information gathered from networking events regarding skills gaps faced by employers back to the APTC so these gaps can be addressed
- A positive perception of APTC alumni among the community, especially the business community, will see new APTC graduates have greatly improved employment opportunities
- The success of APTC alumni provides a strong business case for greater investment by the private sector in the skills of the whole workforce
- Active Alumni members are a potential source of Board members and advisors for the APTC due to their lived experience and knowledge of the institution

## **6. APTCs responsibilities to Alumni**

The APTC greatly values the role the Alumni plays in promoting the APTC's work to the wider community. The APTC will support the work of the Alumni in any way that it can. Specifically, the APTC is committed by providing the following support to Alumni Chapters:

- Financial support each year based on an approved work plan
- Communications support in promoting the activities of the Alumni to the wider public
- A dedicated staff member, the Alumni Coordinator through the Communication, Alumni and Events Officers, to provide technical support on governance and other issues
- Maintain a central database of all Alumni in conjunction with Chapter Secretaries
- Knowledge sharing amongst various Alumni Chapters, sharing ideas regarding successful events and partnership opportunities
- Convene committees to act as final arbiter in disputes and disciplinary action against members as required

## **7. Forming a new Alumni Chapter**

New Chapters will only be formed with the approval of the APTC ED. The formation of a new Chapter of the Alumni will be considered in the context of the following criteria:

- An APTC Alumni Chapter does not already exist in the country
  - Only one Chapter may exist per country
- The country must have a minimum of 200 APTC graduates

**ANNEX A: ALUMNI GOVERNANCE STRUCTURE**

